



ENERGY & TECHNOLOGY CORP./
TECHNICAL INDUSTRIES, INC.
15438A Miller Road No. 1 Houston, TX 77049
Ph 281 862 2800 Fax 281 862 2828

IN GOD WE TRUST

www.technicalindustries.com

ESTABLISHED SINCE 1971

Technical Industries Job Description

Safety Supervisor/ quality Assurance

- To make sure all personnel and equipment work in a safe manner.
- To make sure that Advance Safety is holding safety classes every tow weeks and that Safety Audits conducted every six months.
- To make sure that all accidents and injuries reported immediately to the administration office and that all paper work filled out correctly and filed. Send copies to the administration office. *No equipment parts may be taken out without being immediately replaced. Make sure employees names are written on the hard hats, gloves and safety glasses.*
- Check for safety hazards daily.
- Check fire extinguishers make sure they are maintained.
- Make sure all workers, 3rd party personnel and outside contractors follow the company safety rules and the company policies handbook.
- Make sure no vehicles are parked around the inspection shed employees are to park in the front lot and 3rd party personnel in the V.I.P lot.
- Make sure the night watchman is cleaning the offices and the bathrooms, mop floors, dust and clean window sills, and clean coffee counter.
- Assist the Operations Manager.
- Make sure the workers are not riding the clock.
- Make sure all uniforms are turned in upon termination NO PAY CHECKS are to be given out until all uniforms are accounted for.
- Arrange regular classes. Make sure the workers have documentation showing their qualifications.
- Help review the S.O.P manual, monitor the company audit book.
- Get minimum three (3) quotes on all purchases shop for the best price and quality.
- To perform any and all jobs safely given to him by his Supervisor.

Qualifications:

- High School Diploma or GED or higher education.
- Must read and write English.
- Must have a minimum of 3 years experience technical and safety.
- Preferably to have ASNT certified minimum level 2 in UT, MT, Dye Pentrant, MPI & EMI.
- Must have supervision experience and familiar with Safety, Technical and ISO procedures.
- Must clear back ground check and pass physical examination.
- Must present valid drivers licenses.

OILFIELD TUBULAR & EQUIPMENT, NDT, UT, EMI, TESTING, STORAGE, MAINTENANCE, COATING, THREADING, MILL SERVICES & CONSULTING.

U.S.A. LOUISIANA, PO BOX 52523 LAFAYETTE, LOUISIANA 70505 USA. PH. (337) 984 2000 FAX. (337) 988 1777.

U.S.A. TEXAS. 15438A MILLER RD. No.1, HOUSTON TEXAS 77049 USA. PH. (281) 862 2800 FAX. (281) 862 0030

MEXICO. 222 INDEPENDENCIA C.P. 94290 BOCA DEL RIO, VERACRUZ MEXICO PH. FAX. (52) (2299) 860733

SAUDI ARABIA AL-SUWAIKET EST. PO 321 AL-KHOBAR 31952 SAUDI ARABIA PH.966 3 898 5000FAX.5500